

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)			THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE 1 OF 13	
1. REQUEST NO. N65540-03-Q-0143		2. DATE ISSUED 03 JAN 29		3. REQUISITION/PURCHASE REQUEST NO. 82400 23505352		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1
5a. ISSUED BY CONTRACTING OFFICER NSWC CARDEROCK DIVISION				6. DELIVER BY (Date) SEE SCHEDULE		
5b. FOR INFORMATION CALL (NO COLLECT CALLS)				7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
NAME 5001 S. BROAD STREET, CODE 335 PHILADELPHIA, PA 19112-1403 LINDA STIEMKE		TELEPHONE NUMBER AREA CODE 215 NUMBER 897-1355 FAX: 215 897-7059		9. DESTINATION N65540		
8. TO:				a. NAME OF CONSIGNEE NAVAL BUSINESS CENTER RECEIVING OFFICER NSWC CARDEROCK DIVISION		
a. NAME		b. COMPANY		b. STREET ADDRESS 1601 LANGLEY AVENUE BLDG 542 E		
c. STREET ADDRESS				c. CITY PHILADELPHIA		
d. CITY		e. STATE	f. ZIP CODE	d. STATE PA	e. ZIP CODE 19112-5051	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) 03 FEB 19			IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.			
11. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
0001	REQN. NO. 82400 /23505352 TECHNICAL & PROGRAM SUPPORT SERVICES FOR CODE 983 R & D PROGRAMS IN ACCORDANCE WITH PARAGRAPH 1.1 OF THE ATTACHED STATEMENT OF WORK FOR A FOUR MONTH PERIOD FROM THE DATE OF AWARD.	1	LT			
0002	REQN. NO. 82400 /30276053 TECHNICAL & PROGRAM SUPPORT SERVICES FOR CODE 983 R & D PROGRAMS IN ACCORDANCE WITH PAGAGRAPHS 1.2 THROUGH 1.5 OF THE ATTACHED STATEMENT OF WORK FOR A FOUR MONTH PERIOD FROM THE DATE OF AWARD.	1	LT			
0003	REQN. NO. 82400 /30276054 TRAVEL COSTS IN SUPPORT OF ITEMS 0001 & 0002	1	LT	\$1,250.00 NTE*	\$1,250.00 NTE*	
0004	REQN. NO. 82400 /30276050 MISCELLANEOUS SUPPORT COSTS FOR ITEMS 0001 & 0002	1	LT	\$500.00 NTE*	\$500.00 NTE*	
0005	REQN. NO. 82400 /30276051 SAME AS ITEM 0001, OPTION I	1	LT			
0006	REQN. NO. 82400 /23051646 SAME AS ITEM 0002, OPTION I	1	LT			
0007	REQN. NO. 82400 /23505382	1	LT	\$1,250.00 NTE*	\$1,250.00 NTE*	
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER PERCENTAGE	
NOTE: Additional provisions and representations <input type="checkbox"/> are <input type="checkbox"/> are not attached						
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER			16. SIGNER			
b. STREET ADDRESS			a. NAME (Type or print)		b. TELEPHONE	
c. COUNTY					AREA CODE	
d. CITY			e. STATE		f. ZIP CODE	
			c. TITLE (Type or print)		NUMBER	

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SECTION B SUPPLIES/SERVICES

ITEM	SUPPLIES/SERVICES (CONTINUED)	QUANTITY UI	U-PRICE	AMOUNT
	TRAVEL COSTS IN SUPPORT OF ITEMS 0005 & 0006, OPTION			
0008	REQN. NO. 82400 /23505386 MISCELLANEOUS SUPPORT COSTS FOR ITEMS 0005 & 00006, OPTION	1 LT	\$500.00 NTE*	\$500.00 NTE*
0009	REQN. NO. 82400 /23505387 SAME AS ITEM 0001, OPTION II	1 LT		
0010	REQN. NO. 82400 /23505389 SAME AS ITEM 0002, OPTION II	1 LT		
0011	REQN. NO. 82400 /23505391 TRAVEL COSTS IN SUPPORT OF ITEMS 0009 & 0010, OPTION	1 LT	\$1,250.00 NTE*	\$1,250.00 NTE*
0012	REQN. NO. 82400 /23505392 MISCELLANEOUS SUPPORT COSTS FOR ITEMS 0009 & 0010, OPTION	1 LT	\$500.00 NTE*	\$500.00 NTE*
0013	REQN. NO. 82400 /23505394 SAME AS ITEM 0001, OPTION III	1 LT		
0014	REQN. NO. 82400 /23505396 SAME AS ITEM 0002, OPTION III	1 LT		
0015	REQN. NO. 82400 /23505397 TRAVEL COSTS IN SUPPORT OF ITEMS 0013 & 0014, OPTION	1 LT	\$1,250.00 NTE*	\$1,250.00 NTE*
0016	REQN. NO. 82400 /23505398 MISCELLANEOUS SUPPORT COSTS FOR ITEMS 0013 & 0014, OPTION	1 LT	\$500.00 NTE*	\$500.00 NTE*
0017	REQN. NO. 82400 /23505399 TECHNICAL DATA IN ACCORDANCE WITH SEQUENCE NUMBERS A001 THROUGH A005 OF THE ATTACHED DD FORM 1423, CONTRACT DATA REQUIREMENTS LIST, FOR ITEMS 0001 & 0002.	1 LT	NSP**	NSP**
0018	REQN. NO. 82400 /23505400	1 LT	NSP**	NSP**

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SECTION B SUPPLIES/SERVICES

ITEM	SUPPLIES/SERVICES (CONTINUED)	QUANTITY UI	U-PRICE	AMOUNT
	SAME AS ITEM 0017 FOR ITEMS 0005 & 0006, OPTION			
0019	REQN. NO. 82400 /23505401 SAME AS ITEM 0017 FOR ITEMS 0009 & 0010, OPTION	1 LT	NSP**	NSP**
0020	REQN. NO. 82400 /23505402 SAME AS ITEM 0017 FOR ITEMS 0013 & 0014, OPTION	1 LT	NSP**	NSP**

* NTE = NOT-TO-EXCEED

** NSP = NOT SEPARATELY PRICED

This Request for Quotations (RFQ) is issued using Simplified Acquisition Procedures in accordance with Part 13 of the Federal Acquisition Regulation (FAR) and covers the award of an unpriced purchase order on a fixed labor hour basis (plus associated travel and support costs) to provide for the furnishing of Technical & Program Support Services for CDNSWC, Philadelphia Code 983 R & D Programs.

This RFQ covers the furnishing of the above services for a base four-month period from the date of award and for three options, each of which covers an additional four-month period. The items covered by the base and option quantities, and the respective periods of performance, are as follows:

	ITEMS	PERIOD OF PERFORMANCE
BASE	0001, 0002, 0003, 0004 & 0017	Four-month period from the date of award
OPTION I	0005, 0006, 0007, 0008 & 0018	Four- month period from exercise of the option
OPTION II	0009, 0010, 0011, 0012 & 0019	Four-month period from exercise of the option
OPTION III	0013, 0014, 0015, 0016 & 0020	Four-month period from exercise of the option

Under Items 0001, 0005, 0009 & 0013, the estimated level of effort is as follows:

LABOR CATEGORY	ESTIMATED HOURS
Consulting Specialist	75
Senior Consulting Specialist	75
Administrative Support Specialist	50
Total Labor	200

Under Items 0002, 0006, 0010 & 0014, the estimated level of effort is as follows:

LABOR CATEGORY	ESTIMATED HOURS
Analyst	150
Senior Analyst	50
Administrative Support Specialist	100
Total Labor	300

Offerors shall propose fixed hourly labor rates for the five labor categories identified above (Consulting Specialist, Senior Consulting Specialist, Analyst, Senior Analyst and Administrative Support Specialist). The resulting prices for Items 0001, 0002, 0005, 0006, 0009, 0010, 0013 and 0014 shall be calculated by multiplying the proposed rates by the estimated hours for each category and adding the resulting amounts. The proposed fixed hourly labor rates shall include wages, overhead, general and administrative expenses and profit. The contractor shall be reimbursed under the base and/or each option period for the actual number of labor hours expended during performance of the resulting fixed labor rates. The Schedule reflects not-to-exceed amounts for the Travel Costs covered by Items 0003, 0007, 0011, and 0015 and for the Miscellaneous Support Costs covered by Items 0004, 0008, 0012 and 0016. The contractor shall be reimbursed under these items for actual allowable and allocable travel and miscellaneous support costs incurred during performance of the respective services provided the cost under each item does not exceed the not-to-exceed amounts, and, in the case of travel costs, the rates provided for in the Joint Travel Regulations. The Technical Data covered by Items 0017, 0018, 0019 and 0020 have been designated as "Not Separately Priced" (NSP). Offerors shall include the costs for the Technical Data under the Services or Miscellaneous Support Costs, as appropriate.

The Government intends to make an award to the offeror whose quotation is determined to represent the best value and results in the lowest overall cost alternative to satisfy the requirements covered by the RFQ. In order to determine which quotation represents the best value, the Government intends to perform an

integrated assessment of quotations that will include an evaluation of both cost/price and technical factors.

Offerors shall provide as part of any quotation information necessary to evaluate their ability to furnish services to successfully support the scope of work. Failure to submit this information will result in the rejection of any quotation. Capabilities will be determined on the basis of the following evaluation factors: Personnel Resources (resumes acceptable), Past Performance and Corporate Experience. It is preferred to limit information to one or two 8-1/2 x 11 page/s per factor. A rating of Outstanding, Above Satisfactory, Satisfactory, and Marginal will be assigned under each factor. An overall rating will then be applied to the offeror's proposal based on the ratings assigned for each factor. The rating will be based on an assessment that the contractor can handle database maintenance/development, supervision of large logistical programs, perform detailed financial analysis of complex technical, financial process issues and show familiarity of Navy processes. Higher ratings will apply if there is evidence of experience with other Research and Development programs in the areas of surface ship and submarine auxiliary and propulsion equipment, information technologies, automation and systems technology integration. The elements or criteria to be used in order for the Government to determine the best value to meet the Government's needs are listed below:

Factor 1 – Personnel Resources

Personnel qualification requirements are set forth in Section 2.0 of the Statement of Work. In this factor offerors shall provide information identifying the personnel they propose to use during performance under the Consulting Specialist and Senior Consulting Specialist labor categories and demonstrate how they meet or exceed the educational and experience requirements identified in Section 2.0 of the Statement of Work.

Factor 2 – Past Performance:

The offeror shall provide a list of two (2) contracts or subcontracts presently active or completed within the last two (2) years. Contracts listed should be for the Federal Government. Include the following information:

1. Name of Contracting Activity
2. Contract Number
3. Contract Type

4. Type of Work (a short description, 200 words or less)
5. Contracting Officer & Phone Number
6. Technical POC's & Phone Numbers

The rating will depend on how the past performance relates to the requested tasking, and references from contracting officer and TPOC's concerning contractor quality and timeliness.

Factor 3 – Corporate Experience:

The offeror shall provide a short summary on experience with working with the Department of the Navy. A good corporate knowledge of US Navy business practices should be evident. The offeror should submit one work example. The rating will depend on the company's familiarity with US Navy work practices and evidence of past work samples related to requested tasking.

Offerors may fax their quotation to 215-897-7059, Attention: Linda Stiemke

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52.217-5	EVALUATION OF OPTIONS	JUL 1990
52.217-8	OPTION TO EXTEND SERVICES	NOV 1999

THE GOVERNMENT MAY REQUIRE CONTINUED PERFORMANCE OF ANY SERVICES WITHIN THE LIMITS AND AT THE RATES SPECIFIED IN THE CONTRACT. THESE RATES MAY BE ADJUSTED ONLY AS A RESULT OF REVISIONS TO PREVAILING LABOR RATES PROVIDED BY THE SECRETARY OF LABOR. THE OPTION PROVISION MAY BE EXERCISED MORE THAN ONCE, BUT THE TOTAL EXTENSION OF PERFORMANCE HEREUNDER SHALL NOT EXCEED 6 MONTHS. THE CONTRACTING OFFICER MAY EXERCISE THE OPTION BY WRITTEN NOTICE TO THE CONTRACTOR WITHIN THE PERIOD SPECIFIED IN THE SCHEDULE.

52.213-4 Terms and Conditions--Simplified Acquisitions (Other Than Commercial Items) (SEPT 2002)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) clauses that are incorporated by reference:

- (1) The clauses listed below implement provisions of law or Executive order:
 - (i) 52.222-3, Convict Labor (Aug 1996) (E.O. 11755).
 - (ii) 52.222-21, Prohibition of Segregated Facilities (Feb 1999) (E.O. 11246).
 - (iii) 52.222-26, Equal Opportunity (Apr 2002) (E.O. 11246).
 - (iv) 52.225-13, Restrictions on Certain Foreign Purchases (July 2000) (E.O.'s 12722, 12724, 13059, 13067, 13121, and 13129).
 - (v) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).
- (2) Listed below are additional clauses that apply:
 - (i) 252.204-7003, Control of Government Personnel Work Product (Apr 1992).
 - (ii) 52.232-1, Payments (Apr 1984).
 - (iii) 52.232-8, Discounts for Prompt Payment (Feb 2002).
 - (iv) 52.232-11, Extras (Apr 1984).
 - (v) 52.232-25, Prompt Payment (Feb 2002).
 - (vi) 52.233-1, Disputes (Jul 2002).
 - (vii) 252.243-7001 Pricing of Contract Modifications (Dec 1991).
 - (viii) 52.244-6, Subcontracts for Commercial Items (Dec 2001).
 - (ix) 52.253-1, Computer Generated Forms (Jan 1991).

(b) The Contractor shall comply with the following FAR and DFARS clauses, incorporated by reference, unless the circumstances do not apply:

- (1) The clauses listed below implement provisions of law or Executive order:
 - (i) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (Sept 2002) (E.O. 13126). (Applies to contracts for supplies exceeding the micro-purchase threshold.)
 - (ii) 52.222-20, Walsh-Healey Public Contracts Act (Dec 1996) (41 U.S.C. 35-45) (Applies to supply contracts over \$10,000 in the United States, Puerto Rico, or the U.S. Virgin Islands).
 - (iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Dec 2001) (38 U.S.C. 4212) (Applies to contracts of \$25,000 or more).
 - (iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793). (Applies to contracts

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over \$10,000, unless the work is to be performed outside the United States by employees recruited outside the United States.) (For purposes of this clause, United States includes the 50 States, the District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, and Wake Island.)

(v) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Dec 2001) (38 U.S.C. 4212) (Applies to contracts of \$25,000 or more).

(vi) 52.222-41, Service Contract Act of 1965, As Amended (May 1989) (41 U.S.C. 351, et seq.) (Applies to service contracts over \$2,500 that are subject to the Service Contract Act and will be performed in the United States, District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, Johnston Island, Wake Island, or the outer continental shelf lands).

(vii) 52.223-5, Pollution Prevention and Right-to-Know Information (Apr 1998) (E.O. 12856) (Applies to services performed on Federal facilities).

(viii) 252.225-7001, Buy American Act and Balance of Payments Program (Mar 1998) (Applies to contracts for supplies or services that require the furnishing of supplies. The clause does not apply if an exception to the Buy American Act or Balance of Payments Program is known to apply. The clause may not apply if nonqualifying country end products are ineligible for award including--

(A) End products restricted to domestic or domestic and qualifying country sources under Appropriations and Authorization Act restrictions;

(B) End products restricted to domestic or domestic and Canadian sources; and

(C) End products restricted under the authority of FAR 6.302-3.)

(ix) 52.232-33, Payment by Electronic Funds Transfer-- Central Contractor Registration (May 1999). (Applies when the payment will be made by electronic funds transfer (EFT) and the payment office uses the Central Contractor Registration (CCR) database as its source of EFT information.)

(x) 52.232-34, Payment by Electronic Funds Transfer-- Other than Central Contractor Registration (May 1999). (Applies when the payment will be made by EFT and the payment office does not use the CCR database as its source of EFT information.)

(xi) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (June 2000) (46 U.S.C. 1241). (Applies to supplies transported by ocean vessels.)

(xii) 252.247-7023, Transportation of Supplies by Sea (May 2002) Alternate III (May 2002) (Applies when transporting any supplies by sea under this contract.)

(2) Listed below are additional clauses that may apply:

(i) 252.204-7004, Required Central Contractor Registration (Nov 2001) (Applies to all contracts unless an exception is authorized by DFARS 204.7302.)

(ii) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (July 1995) (Applies to contracts over \$25,000).

(iii) 52.211-5 Material Requirements, Material Requirements (Aug 2000) (Applies to contracts for supplies that are not commercial items).

(iv) 52.211-17, Delivery of Excess Quantities (Sept 1989) (Applies to fixed-price supplies).

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(v) 52.222-21 Prohibition of Segregated Facilities (Feb 1999) (Applies if the contract is subject to the clause 52.222-26, Equal Opportunity (see (b)(1)(ii) above)).

(vi) 52.225-7002, Qualifying Country Sources as Subcontractors (Dec 1991) (Applies if the contract is subject to the DFARS clause 52.225-7001, Buy American Act and Balance of Payments Program (see (b)(1)(ix) above)).

(vii) 52.243-1, Changes--Fixed Price (Aug 1987) (Applies to fixed-price contracts for supplies).

(viii) 52.243-1, Changes--Fixed Price (Aug 1987) Alternate I (Apr 1984) (Applies to fixed price contracts for services, other than architect-engineer or other professional services, and no supplies are to be furnished).

(ix) 52.243-1, Changes--Fixed Price (Aug 1987) Alternate II (Apr 1984) (Applies to fixed price contracts for services (other than architect-engineer services, transportation, or research and development) and supplies are to be furnished).

(x) 52.243-1, Changes--Fixed Price (Aug 1987) Alternate V (Apr 1984) (Applies to fixed price contracts for research and development).

(xi) 52.247-29, F.o.b. Origin (Jun 1988) (Applies to supplies if delivery is f.o.b. origin).

(xii) 52.247-34, F.o.b. Destination (Nov 1991) (Applies to supplies if delivery is f.o.b. destination).

(xiii) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (Applies if the contract amount is expected to be over \$2,500 and the contract is subject to the clause 52.222-41, "Service Contract Act of 1965, As Amended" (see (b)(1)(vi) above)).

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

This Statement is for Information Only:

It is not a Wage Determination

Employee Class	Monetary Wage--Fringe Benefits
_____	_____
_____	_____
_____	_____

(xiv) 52.246-11 Higher-Level Contract Quality Requirement (Feb 1999) (Applies to contracts when the contracting officer finds it is in the Governments interest to require that higher-level quality standards be maintained and such standards are selected and identified in the clause).

The Contractor shall comply with the higher-level quality standard selected below. [If more than one standard is listed, the offeror shall indicate its selection by checking the appropriate block.]

	Title	Number	Date	Tailoring
*	_____	_____	_____	_____
*	_____	_____	_____	_____

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* _____
* _____

[Contracting Officer insert the title, number (if any), date, and tailoring (if any) of the higher-level quality standards.]

(c) FAR 52.252-2, Clauses Incorporated by Reference (Feb 1998). This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR clauses - <http://www.arnet.gov/far/>

DFARS clauses - <http://www.acq.osd.mil/dp/dars/dfars.html>

(d) Inspection/Acceptance. The Contractor shall tender for acceptance only those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its postacceptance rights--

(1) Within a reasonable period of time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(e) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence, such as acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(f) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges that the Contractor can demonstrate to the satisfaction of the Government, using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred that reasonably could have been avoided.

(g) Termination for cause. The Government may terminate

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this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(h) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(End of clause)

Your quotation must include the following information:

Price list number and date

or

Cost breakdown by direct labor (list categories, hours and pay rates). In addition to the direct rates, provide the applicable indirect information (G&A), overhead, facilities capital cost of money (FCCM) and profit.

or

Applicable General Services Administration (GSA) contract number.

If unable to quote FOB, Destination, please complete the following:

FOB Point _____

Estimated Shipping Charge _____

Business size:

Large _____ Small _____ Nonprofit _____

Cage Code _____

Tax Identification Number (TIN) _____

DUNNS _____

ELIGIBILITY REQUIREMENTS

All contractors and individuals doing business with the Federal Government must be registered at the Contractor Central Registration Database located at:

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<http://ccr.dlsc.dla.mil/>.

ELECTRONIC DISTRIBUTION OF CONTRACT DOCUMENTS

All contract award and contract modification documents will be distributed electronically using the Navy Air Force Interface (NAFI) system. The contractor's copy will be provided in portable document format (pdf) as an attachment to an e-mail that will be sent to the contractor by the NAFI system. A pdf file may be accessed using Adobe Acrobat Reader software. This is a free software that may be downloaded at:

<http://www.adobe.com/products/acrobat/readstep.html>

Provide the following information that will be used to make electronic distribution for any resultant contract:

Name of Point of Contact to Receive
Distribution _____

Phone Number for Point of Contact _____

E-Mail Address for Receipt of Distribution _____

USE OF THE GOVERNMENTWIDE COMMERCIAL PURCHASE CARD

Will you accept the Governmentwide Commercial Purchase Card as a method of purchasing supplies and/or services.

_____ Yes

_____ No

Will you accept the Governmentwide Commercial Purchase Card as a method of payment for your invoice.

_____ Yes

_____ No

DUTY FREE ENTRY

Will any materials being shipped to the Government require a duty-free entry certificate for foreign supplies.

_____ Yes

_____ No

If yes, please include dollar amount \$ _____

STATEMENT OF WORK
Technical and Program Support
For Code 983 Research & Development Programs

1.0 Scope of Work

NSWCCD Philadelphia code 983 has a requirement for analytical, technical, logistical and program support associated with R&D programs. Programs are identified as follows and are in support of the core areas of auxiliary systems, propulsion systems, hull machinery, power and communication:

- Fuel Cell Development
- Gas Turbine Development
- Ship Systems Integration Development
- Automation and Controls Systems Development
- Air Conditioning & Ventilation Development
- Advanced Thermal System Development

Specifically the effort shall include:

- 1.1 Obtain and review 10 logistical and 15 technical equipment documentation's in core areas of auxiliary systems, propulsion systems, hull machinery, power and communication interfaces used aboard current Navy vessels. Assist in defining the comparisons of current legacy systems as compared to the newly proposed technology advancements identified by the programs above. Attend meetings, see section 5.0, such as program reviews, technical exchange meetings, configuration control boards, and interoperability meetings and coordinate associated action items.

Base (items 0001, 0003, 0004): Estimated support required 200 man hours

Option 1 (item 0005, 0007, 0008): Estimated support required 200 man hours

Option 2 (item 0009, 0011, 0012): Estimated support required 200 man hours

Option 3 (item 0013, 0015, 0016): Estimated support required 200 man hours

- 1.2 Provide technical inputs on current and planned database developments and maintain current electronic databases. There is currently 6 databases: 4 in Access and 2 in Oracle which require updates and new programming developments to stay abreast with new technology and software advancements. There are 2 planned Access database developments.

Base (items 0002, 0003, 0004): Estimated support required 100 man hours

Option I (item 0006, 0007, 0008): Estimated support required 100 man hours

Option 2 (item 0010, 0011, 0012): Estimated support required 100 man hours

Option 3 (item 0014, 0015, 0016): Estimated support required 100 man hours

- 1.3 Perform information technology research on the internet in the core areas of auxiliary, propulsion, automation and controls technical programs. With new developments in R&D extensive efforts are required as part of the research to identify and link to the technology centers and education sectors.
Base (items 0002, 0003, 0004): Estimated support required 50 man hours
Option 1 (item 0006, 0007, 0008): Estimated support required 50 man hours
Option 2 (item 0010, 0011, 0012): Estimated support required 50 man hours
Option 3 (item 0014, 0015, 0016): Estimated support required 50 man hours
- 1.4 Support NSWC with the financial tracking and reporting of the R&D programs and assist in development of program financial projections. There is currently 8 reporting formats 2 in Power point, 3 in Excel, 2 in Access, and 1 in Oracle. These reports need to be updated every month for sponsor distribution.
Base (items 0002, 0003, 0004): Estimated support required 100 man hours
Option I (item 0006, 0007, 0008): Estimated support required 100 man hours
Option 2 (item 0010, 0011, 0012): Estimated support required 100 man hours
Option 3 (item 0014, 0015, 0016): Estimated support required 100 man hours
- 1.5 Preparing graphic presentations and briefing materials for the various technical and program reviews in support of the above identified R&D programs. Advanced power point, Microsoft project, adobe, and photo editing requirements are essential in supporting these efforts for the programs identified in section 1 .0.
Base (items 0002, 0003, 0004): Estimated support required 50 man hours
Option I (item 0006, 0007, 0008): Estimated support required 50 man hours
Option 2 (item 0010, 0011, 0012): Estimated support required 50 man hours
Option 3 (item 0014, 0015, 0016): Estimated support required 50 man hours

2.0 Personnel Requirements

The Consulting Specialist & Senior Consulting Specialist positions should have a BS degree or equivalent experience, 6 years of experience in preliminary design development, systems specification, database specification, information modeling and engineering change development.

The contractor shall provide resumes for the Consulting Specialist & Senior Consulting Specialist.

The Analyst & Senior Analyst: The senior analyst position should have a BA/BS degree or equivalent experience, 4 years of experience in logistics and 4 years of experience in data automation. The analyst should have BS degree or

equivalent experience, 2 years experience in logistics, and 1 years specialized experience in data automation.

The Administrative Support Specialist: & Administrative Support Specialist Senior positions. BA/BS Degree or the equivalency of 2 years directly related experience for 1 year of college. Related experience includes performing analyses of complex technical, financial, or process issues in a professional environment.

3.0 Deliverables

The contractor shall provide deliverables as defined below. These deliverables will document methods and results associated with tasks performed on this statement of work. Based on program inputs, the contractor shall disseminate this information to supporting team members and shall coordinate efforts with these organizations as deemed necessary by the Government.

The contractor shall provide the following deliverables consistent with assigned tasks at Government request:

- 3.1 Section 1.1 provide a monthly summary report , not to exceed 2 pages, on the logistic, technical and equipment documentation supported.
- 3.2 Section 1.2 provide 2 updated database and equipment inventories report. Report is to include all 6 database's inclusive are the documented changes to these data bases and inventories
- 3.3 Section 1.3 provide 1 summary report, not to exceed 3 pages, of the technology research performed for the various R&D programs as identified in section 1.0
- 3.4 Section 1.4 provide monthly financial tracking reports for the programs. Include reports identified in section 1.3 as attachments
- 3.5 Section 1.5 provide 2 summary report for briefing and presentations of programs supported. One (1) at 180 days after receipt of order and one (1) as a final report.

4.0 Government Furnished Information (GFI) :

The Government shall provide the following as required to complete assigned tasks:

- 4.1 Access to Government financial tracking reports and databases and computer systems associated with NSWC processes
- 4.2 Access to Government facilities, personnel and their representatives.
- 4.3 Access to relevant data and background information.

5.0 Performance and Deliveries:

5.1 Place of Performance: The primary place of performance will be at off site location located within a 30 mile radius of NSWCCD Philadelphia site. Interface at NSWCCD site location will be required 30% of the time depending on section 1.0 program requirements.

5.2 Place of Delivery: The articles to be provided hereunder shall be delivered, all transportation charges paid by the contractor, to:

Naval Surface Warfare Center
C/O Philadelphia Business Center
Philadelphia, PA 19112
Marked for: Code983 (Mr. Denis Colahan)

6.0 Travel Requirements:

- 6.1 Travel between contractor facilities and Washington, DC (1 Person, 2 trips, 1 day in duration)
- 6.2 Travel between contractor facilities and Mechanicsburg, PA, (1 Person, 2 trips, 1 day in duration)

7.0 Protection of Proprietary Information

- 7.1 If in the performance of this delivery order, the contractor has access to proprietary information/data of NSWCCD Corporate Data Base, the contractor shall agree to protect such data from unauthorized use or disclosure as long as it remains proprietary. The contractor will exercise the same degree of care and caution as the contractor normally takes to preserve its own proprietary information. (Proprietary information is defined as any information in whatever form acquired which contains trade secrets, commercial or financial information, submitted with the understanding that it will be kept on a privileged or confidential basis).
- 7.2 Any proprietary information which is exchanged between the contractor and NSWCCD Corporate Data Base in connection with this delivery order is an shall remain proprietary notwithstanding any termination or expiration of this delivery order unless it meets one of the following exceptions:

- (a) The proprietary information becomes available to the contractor through third parties or the general public without restriction.
- (b) The proprietary information becomes known to the contractor independently of the disclosing party.
- (c) The proprietary information is independently developed by the contractor.
- (d) The proprietary information has been furnished by the disclosing party to NSWCCD Corporate Data Base with “unlimited rights”.

8.0 Security Requirements: Unclassified.

9.0 Services Information:

The contractor shall not exercise personal judgment on behalf of the Government. The Government will not assign tasks or prepare work schedules, but shall require the contractor meet delivery schedules established in this delivery order. The Government will not exercise control or direct day to day contractor performance.

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Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions searching existing data sources gathering and maintaining the data needed and completing the reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden, to Department of Defense, Washington DC, Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302 and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing contracting Officer for the Contract/PR No. Listed in Block E.

[illegible]

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

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A. CONTRACT LINE ITEM NO. B. EXHIBIT A C. CATEGORY:
TDP ☒ TM OTHER

D. SYSTEM/ITEM IT Configuration Management E. CONTRACT/PR NO. F. CONTRACTOR

1. DATA ITEM NO. A003 2. TITLE OF DATA ITEM Technology Research Report 3. SUBTITLE

4. AUTHORITY (Date Acquisition Document No.) 5. CONTRACTING REFERENCE SOW (section 3.3) 6. REQUIRING OFFICE NSWCCD-SSSES 98

7. DD 250 REQ 9. DIST STATEMENT REQUIRED 10. FREQUENCY one 12. DATE OF FIRST SUBMISSION 120 days AROO and 120 days ARO Option1,2,3 14. DISTRIBUTION a. ADDRESSEE b. COPIES
Drafts Final Reg Repro

16. REMARKS:
Provide 1 (one) summary report of the technology research performed for the various R&D programs as identified in section 1.0 of the SOW.
This applies to Base, Option 1, Option 2, Option 3

1. DATA ITEM NO. A004 2. TITLE OF DATA ITEM Financial tracking reports 3. SUBTITLE

4. AUTHORITY (Date Acquisition Document No.) 5. CONTRACTING REFERENCE SOW (section 3.4) 6. REQUIRING OFFICE NSWCCD-SSSES 98

7. DD 250 REQ 9. DIST STATEMENT REQUIRED 10. FREQUENCY Monthly 12. DATE OF FIRST SUBMISSION 30 days AROO and 30 days ARO Option1,2,3 14. DISTRIBUTION a. ADDRESSEE b. COPIES
Drafts Final Reg Repro

16. REMARKS:
Provide monthly financial tracking reports for the programs identified in section 1.0 of SOW.
This applies to Base, Option 1, Option 2, Option 3

G. PREPARED BY: Denis Colahan H. DATE 1-Nov 02 I. APPROVED BY Joseph Pizzino J. DATE 1-Nov 02

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE